

**From:** [Animal Law Reform South Africa Outreach](#)  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: TopLay/ ALRSA - Access to information in terms of PAIA  
**Date:** Thursday, 23 February 2023 15:03:00  
**Attachments:** [image001.png](#)

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Good day

I trust you are well.

This email concerns the request for access to information in terms of the Promotion of Access to Information Act 2 of 2000 ("PAIA") delivered to TopLay on behalf of Animal Law Reform South Africa on 21 November 2022. In terms of our request, your response to our request was due by no later than 23 December 2022.

We hereby notify you that your non-response to our request amounts to a refusal in terms of PAIA. As such, TopLay will be negatively ranked in our public report on the basis that you have been non-responsive to our request.

You are hereby given a final opportunity to respond to our request by no later than **3 March 2023** given that we are currently preparing our public report.

Should you fail to do so, we reserve our rights to exhaust the legal remedies available to us, including but not limited to, approaching the Information Regulator to lodge a complaint in respect of TopLay, and/or approach the courts.

Kindly acknowledge receipt of this email.

Yours sincerely,

[REDACTED]

**Outreach: External Liaison**  
Animal Law Reform South Africa  
[outreach@animallawreform.org](mailto:outreach@animallawreform.org)



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**From:** Animal Law Reform South Africa Outreach

**Sent:** Monday, 05 December 2022 14:33

**To:** [REDACTED]

[REDACTED]

**Subject:** RE: ALRSA - Access to information in terms of PAIA

Dear Information Officer

I trust you are well.

This email concerns the request for access to information in terms of the Promotion of Access to Information Act 2 of 2000 (“**PAIA**”) delivered to TopLay on behalf of Animal Law Reform South Africa on **21 November 2022**. We are reaching out to ask that you acknowledge receipt of our PAIA request. We further look forward to your response to our PAIA request within the prescribed 30-day period (i.e., by no later than **23 December 2022**). As previously indicated, TopLay has a legal obligation to respond to our PAIA request within the prescribed period, and failure to do so is a contravention PAIA.

Kindly acknowledge receipt of this email.

Yours sincerely,

[REDACTED]

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**Outreach: External Liaison**

Animal Law Reform South Africa

[outreach@animallawreform.org](mailto:outreach@animallawreform.org)



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**From:** Animal Law Reform South Africa Outreach

**Sent:** Monday, 21 November 2022 17:40

**To:** [REDACTED]  
[REDACTED]  
[REDACTED]

**Subject:** ALRSA - Access to information in terms of PAIA

Dear Information Officer,

I trust you are well.

By way of introduction, my name is [REDACTED]. I write on behalf of Animal Law Reform South Africa.

Kindly find attached a request for access to information in terms of the Promotion of Access to Information Act 2 of 2000, as well as a covering letter with more information in respect thereof.

We look forward to receiving your response within 30 days of the date hereof (i.e., by no later than **23 December 2022**).

Kindly acknowledge receipt hereof.

Kind regards,

[Redacted Signature]

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**Outreach: External Liaison**

Animal Law Reform South Africa

[outreach@animallawreform.org](mailto:outreach@animallawreform.org)



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